Qualification Awaiting Accreditation





This specification is for first teaching from September 2025. First assessment will be from summer 2027.

**Specification** 

**OCR LEVEL 3 ADVANCED GCE IN** 

# BUSINESS

H436

For first assessment in 2027



#### Tell us what you think

Your feedback plays an important role in how we develop, market, support and resource qualifications now and into the future. Here at OCR, we want teachers and students to enjoy and get the best out of our qualifications and resources, but to do that we need honest opinions to tell us whether we're on the right track or not. That's where you come in.

You can email your thoughts to <u>ProductDevelopment@OCR.org.uk</u> or visit the <u>OCR feedback page</u> to learn more about how you can help us improve our qualifications.



Designing and testing in collaboration with teachers and students



Helping young people develop an ethical view of the world



Equality, diversity, inclusion and belonging (EDIB) are part of everything we do

#### Are you using the latest version of this specification?

The latest version of our specifications will always be on <u>our website</u> and may differ from printed versions. We will inform centres about changes to specifications.

This qualification is in draft form and has not yet been accredited by The Regulator, Ofqual. It is published to enable teachers to have an early sight of our proposed approach to this qualification. Further changes may be required and no assurance can be given at this time that the proposed qualification will be made available in its current form, or that it will be accredited in time for first teaching in 2025.

#### Disclaimer

Specifications are updated over time. Whilst every effort is made to check all documents, there may be contradictions between published resources and the specification, therefore, please use the information on the latest specification at all times. Where changes are made to specifications these will be indicated within the document, there will be a new version number indicated, and a summary of the changes. If you do notice a discrepancy between the specification and a resource please contact us at: <a href="mailto:resources.feedback@ocr.org.uk">resources.feedback@ocr.org.uk</a>

#### Copyright

© 2024 OCR. All rights reserved.

OCR retains the copyright on all its publications, including the specifications. However, registered centres for OCR are permitted to copy material from this specification booklet for their own internal use.

#### **Contents**

Con	tents		1
1.	Why	choose OCR?	2
	1.1	Teacher support	3
	1.2	People and Planet	4
2.	Spe	cification at a glance	5
	2.1	Assessment overview	5
	2.2	Content overview	6
3.	Sub	ject content	7
	Bus	ness activity, marketing and people (H436/01)	8
	Ope	rations, finance and external influences (H436/02)	17
	Stra	tegy, risk and managing change (H436/03)	25
	3.1	Quantitative Skills in Business	29
	3.2	Aims and Learning outcomes	29
4.	Ass	essment	
	4.1	Forms of assessment	31
	4.2	Assessment of extended response	32
	4.3	Assessment objectives (AO)	32
	4.4	Command words	
	4.5	Synoptic assessment	33
	4.6	Calculating qualification results	34
5.	Adn	nin	
	5.1	Before you start	35
	5.2	Making entries	37
	53	After the evams	30

#### 1. Why choose OCR?

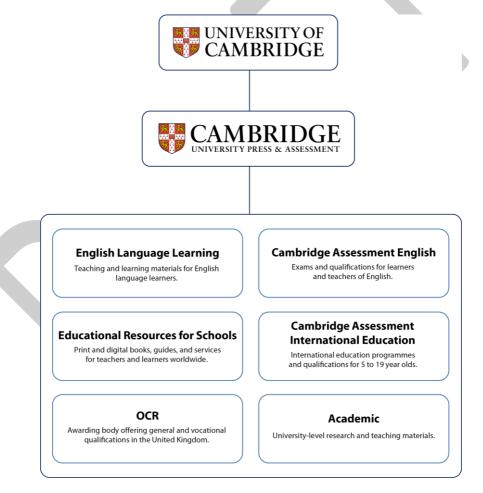
## Choose OCR and you have the reassurance that you are working with one of the UK's leading examination boards.

We collaborate with teachers, employers and Higher Education representatives to develop qualifications which are relevant and meet the needs of students.

We work with a range of education providers, including schools, colleges, workplaces and other institutions in both the public and private sectors. Over 13,000 centres choose our A Levels, GCSEs and vocational qualifications, including Cambridge Nationals and Cambridge Technicals.

We are part of Cambridge University Press & Assessment, Europe's largest assessment agency and a department of the University of Cambridge. We play a leading role in developing and delivering assessments worldwide, operating in over 150 countries.

We listen. The decisions we make when we develop our specification are based on teacher and student feedback. To tell us more about your experiences of teaching OCR, join our teacher <u>panel</u> and help shape the future of our assessments.



All A Level qualifications offered by OCR are accredited by Ofqual, the Regulator for qualifications offered in England. The accreditation number for the OCR Level 3 Advanced GCE in Business is QNxxx/xxxx/x

#### 1.1 Teacher support

## We have a range of support services to help you at every stage, from preparation to delivery.

Our teacher support is designed to make teaching our qualifications straightforward, whether you are an experienced teacher, new to teaching, new to OCR, or not a subject specialist of the qualification you are teaching.

- **Teach Cambridge**: our teacher website, providing access to everything you need in one place.
- **Teacher resources**: extensive resources to download or watch. Plan and structure your teaching with curriculum planners, schemes of work and teacher guides, and prepare for assessment with examiner reports, exemplars and NEA guidance.
- **Professional development**: a comprehensive programme of assessor-led courses and Q&A sessions with our experts, plus free teacher network events.
- Online training courses: on-demand NEA support and marking practice to complete at your own pace.
- **ExamBuilder**: our free test-maker platform. Access past papers and build your own customised formative assessments for your students.
- Access to Scripts: a free service for exams officers to download copies of your students' completed question papers.
- Active Results: our free online results analysis service to help you review exam performance.

Request trial access to <u>Teach Cambridge</u> to explore the range or ask your exams officer to set up your account.

Our OCR subject advisors provide support and information to centres, including:

- Specification and non-exam assessment advice.
- Updates on resource developments and training opportunities.
- Information on our subject networks giving an opportunity to share ideas and expertise.

#### Further help and support

Visit our subject pages to find out more about the assessment and resources to support your teaching and request trial access to <u>Teach Cambridge</u>.

Not a registered or approved OCR centre? Discover the benefits of becoming one on the OCR website.

Have more questions about teaching OCR qualifications? Explore our <u>Online Support Centre</u> or contact our <u>Customer Support team</u>. Contact details are available on the final page of this specification.

#### Work with us

As one of the major UK exam boards, OCR is responsible for creating and marking exams taken by over a million students each year. We work with over 10,000 professionals to create, check, mark and moderate our assessments. If you would like to find out more about becoming an OCR examiner, please visit our website for more information.

#### 1.2 People and Planet

OCR is part of Cambridge University Press & Assessment, which has clear commitments to champion sustainability, diversity, trust and respect for our people and planet.

We are committed to supporting a curriculum that helps young people develop an ethical view of the world. This enables them to take social responsibility, understand environmental issues and prepare them for the green jobs of the future.

#### Our equality, diversity, inclusion and belonging principles are that we:

- are respectful and considerate
- celebrate differences and promote positive attitudes to belonging
- include perspectives that reflect the diverse cultural and lifestyle backgrounds of our society
- challenge prejudicial views and unconscious biases
- promote a safe and supportive approach to learning
- are accessible and fair, creating positive experiences for all
- provide opportunities for everyone to perform at their best
- are contemporary, relevant and equip everyone to live and thrive in a global, diverse
  world
- create a shared sense of identity in a modern mixed society with one humanity.

To learn more, including our work on accessibility in our assessment materials, visit our **People and Planet page**.

If you prefer to use a printed copy of the specification, consider printing a selection of pages instead of the full specification. The following are the pages which you might find useful to print:

Specification at a glance

pages x-x

**Subject content** 

pages x-x

Forms of assessment

pages x-x

#### 2. Specification at a glance

#### 2.1 Assessment overview

Students must complete all question papers (01, 02 and 03) to be awarded the OCR Level 3 Advanced GCE in Business.

Content	Assessment
<ul><li>Business activity</li><li>Marketing</li><li>People</li></ul>	Business activity, marketing and people (01) 90 marks 2 hours written paper
	33.3 % of total A Level
<ul><li>Operations</li><li>Finance</li><li>External influences</li></ul>	Operations, finance and external influences (02) 90 marks 2 hours written paper
	33.3 % of total A Level
<ul><li>Strategy</li><li>Risk</li><li>Managing change</li></ul>	Strategy, risk and managing change (03)* 90 marks 2 hours written paper
	33.3 % of total A Level

<sup>\*</sup> Indicates inclusion of synoptic assessment.

#### 2.2 Content overview

Business activity, mar	keting and people (01)	0
1. Business activity	<ul><li>1.1 What is business activity?</li><li>1.2 Business structure</li><li>1.3 Stakeholders</li><li>1.4 Business size and growth</li><li>1.5 Scale of operations</li><li>1.6 Customer journey</li></ul>	4
2.1 What is marketing? 2.2 Identifying and anticipating customer needs 2.3 Targeting customers 2.4 The marketing mix 2.5 Sales forecasting 2.6 Technology in marketing 2.7 Measuring marketing performance		5
3. People	3.1 What is human resource management? 3.2 Organisational design 3.3 Motivation 3.4 Leadership 3.5 Employer/employee relations 3.6 Recruitment and selection 3.7 Training and development 3.8 Measuring human resource performance	6 ir

Operations, finance and external influences (02)		
4. Operations	4.1 What is operations?	
	4.2 Productivity	
	4.3 Quality	
	4.4 Capacity	
	4.5 Inventory	
	4.6 Supply chain management and logistics	
	4.7 Measuring operational performance	
5. Finance	5.1 What is finance	
	5.2 Costs, revenue, profit and loss	
	5.3 Budgeting	
	5.4 Cash flow forecasting and liquidity	
	5.5 Sources of finance	
	5.6 Financial statements	
	5.9 Measuring financial performance	
6. External	6.1 What is the market?	
influences	6.2 The global market	
	6.3 Political, economic, social and technological influences	

Strategy, risk and managing change (03)		
<ul><li>7.1 Business planning</li><li>7.2 Business strategy</li><li>7.3 Strategic decision making and implementation</li><li>7.4 Investment decisions</li></ul>	<ul><li>7.5 Managing risk</li><li>7.6 Change management</li><li>7.7 Ethical, legal, environmental and sustainability issues</li></ul>	

Version x (x 2024) 6 © OCR 2024

#### 3. Subject content

In all of the following content, students are required to apply their knowledge, understanding and skills to a wide variety of different business contexts with varying degrees of competition within dynamic business environments. Students must investigate different types and sizes of business organisations in various business sectors and environments in local, national and global contexts. They must develop an understanding of how these contexts impact on business behaviour.

Students should be able to make decisions based on the analysis and evaluation of data and other information provided. Students should be able to analyse data and recognise the use and limitations of qualitative and quantitative data in business decision making.

Students' knowledge, understanding and skills must enable them to:

- identify business opportunities and problems
- investigate, analyse and evaluate business opportunities and problems
- apply numerical skills and make justifiable decisions using both qualitative methods and quantitative methods
- identify and understand how businesses adapt to operate successfully in a dynamic business environment.

Please see Section 3.1 for details of the required range and extent of quantitative skills in business.

Students should develop an holistic understanding of business and enterprise. They should understand and apply sophisticated concepts and techniques, analyse, interpret and evaluate complex business information and take a more strategic view of business opportunities, problems and issues.

#### **Business activity, marketing and people (H436/01)**

This component introduces students to business concepts and issues concerning the activities of a business. It explores the purpose and role of a business, from first spotting an enterprising opportunity through to the growth of an established business. The component takes a closer look at the role of marketing and people in organisations.

There are three sections covering content – Section 1: business activity, Section 2: marketing and Section 3: people. Content from these three sections will be assessed in Component 01. Throughout this component, students will need to consider how different contexts affect business decisions.

#### 1. Business activity

In this section, students explore how and why businesses start and grow. Knowledge and understanding of business activity must include the following:

1.1 What is business activity?			
Content		Points to include	
1.1.1	Enterprise and business activity		
	<ul> <li>Types of business activity</li> </ul>	<ul><li>buying, selling, adding value to products (goods and services)</li></ul>	
	Starting a business	spotting an opportunity, generating and developing an idea for a business, satisfying the needs of customers, barriers to enterprise	
	<ul> <li>Entrepreneurs and intrapreneurs</li> </ul>	□ roles, characteristics	
	Likelihood of success	□ risk, reward, uncertainty	
1.1.2	Business objectives		
	Business objectives	<ul> <li>profit, growth, survival, society's needs and wants, sustainability, market share, revenue, cost control</li> </ul>	
	SMART objectives	□ specific, measurable, achievable, realistic, time-based	

# 1.2 Business structure Content Points to include 1.2.1 Business sectors □ primary, secondary, tertiary 1.2.2 Types of business ownership □ sole traders, partnerships, private limited companies, public limited companies 1.2.3 Other forms of business enterprise □ not-for-profit organisations, social enterprises

1.3 Stakeholders				
Content		Points to include		
1.3.1	Types of stakeholders	<ul> <li>owners/shareholders, employees (including managers and directors), lenders, customers, potential investors, government (central, local), suppliers, local community</li> </ul>		
1.3.2	Stakeholder objectives	□ objectives of each stakeholder		

1.4 Business size and growth				
Content		Points to include		
1.4.1	Measurement of business size	revenue, output, number of outlets, number of employees, market share, number of customers, market capitalisation, capital employed, area/space		
1.4.2	Business growth			
	<ul> <li>Internal business growth</li> </ul>	<ul> <li>increasing output, gaining new customers, developing new products, increasing market share, franchising</li> </ul>		
	External business growth	<ul> <li>mergers and takeovers (horizontal and vertical [backward and forward] integration), diversification</li> </ul>		

1.5 Scale of operations		
Content		Points to include
1.5.1	Factors influencing the scale of operations	<ul> <li>product, costs, customer expectations, suppliers, technology, infrastructure</li> </ul>
1.5.2	The influence of scale of operations on a business	<ul> <li>economies of scale (internal and external),</li> <li>diseconomies of scale, market power,</li> <li>overtrading</li> </ul>

1.6 Customer journey		
Content		Points to include
1.6.1	Stages of the customer journey	awareness, consideration, purchase, retention, advocacy
1.6.2	Customer experience	speed and quality of service, product knowledge, after-sales service, personalisation



#### 2. Marketing

In this section, students explore the purpose and role of marketing in business and how it influences business activity and the decisions businesses take. Knowledge and understanding of marketing must include the following:

2.1 What is marketing?			
Content		Points to include	
2.1.1	The purpose and role of marketing	<ul> <li>identifying a market and understanding its customers, satisfying and informing customers, increasing sales, creating a unique selling point (USP)</li> </ul>	
2.1.2	Approaches to marketing	☐ market orientation, product orientation	

2.2 Identifying and anticipating customer needs				
Content		Points to include		
2.2.1	The purpose of market research	☐ identifying and understanding customer needs		
2.2.2	Primary market research methods	<ul> <li>questionnaires, interviews, trialling, focus groups, observation</li> </ul>		
2.2.3	Secondary market research sources	<ul> <li>newspapers and magazines, books, census, websites, internal data, government, published data</li> </ul>		
2.2.4	Sampling	□ random, stratified, systematic		
2.2.5	Market research data	□ qualitative data, quantitative data		

2.3 Targeting customers			
Content		Points to include	
2.3.1	Market analysis	☐ market size, market share, market growth	
2.3.2	<ul><li>How markets may differ</li><li>Types of market</li><li>Mass and niche markets</li></ul>	<ul> <li>business to consumer (B2C), business to business (B2B)</li> <li>characteristics, market size, market share, brands</li> </ul>	
2.3.3	Market segmentation	☐ demographic, geographic, psychographic	

#### 2.4 The marketing mix

Content	:		Ро	ints to include
2.4.1	Produ	ct		
	•	Product development		design, invention, innovation, sources of ideas, research and development (R&D)
	•	Product life cycle		introduction, growth, maturity, decline,
	•	Product portfolio analysis		extension strategies Boston Matrix (question marks, stars, cash cows, dogs)
2.4.2	Price			
	•	Pricing methods		skimming, cost-plus, penetration, competitor, psychological, dynamic, freemium
	•	Elasticity of demand		price elasticity of demand (PED), income elasticity of demand (YED)
2.4.3	Promo	otion		
	•	Non-digital promotion		advertising, sales promotion, direct mail, packaging, branding, public relations, sponsorship, point of sale
	•	Digital promotion		influencer and social media, websites, email, search engine optimisation (SEO), pay-per-click (PPC), chatbots, content marketing (including blogs, videos, podcasts)
2.4.4	Place/	distribution		
	•	Channels of distribution		physical, digital and multi-channel (including e-commerce)
	•	Intermediaries		wholesaler, retailer, agent

#### 2.5 Sales forecasting

Content		Points to include	
2.5.1	Sales forecasting		
	The purpose of sales forecasting	☐ identifying trends, predicting future sales, planning, making informed business decisions	
	Types of sales forecasting	<ul> <li>historical sales forecasting (scatter graphs, line of best fit, using past data to predict future sales trend), intuitive sales forecasting, sales forecasting for new products</li> </ul>	

2.6 Technology in marketing		
Content		Points to include
2.6.1	Technology in marketing	□ big data, artificial intelligence (AI), gamification, virtual reality, augmented reality
2.7 Measuring marketing performance		

2.7 Measuring marketing performance		
Content		Points to include
2.7.1	Measuring marketing performance	□ complaints, customer feedback, customer reviews, net promoter score (NPS)

#### 3. People

In this section, students explore the purpose and role of people in organisations and how they influence business activity and the decisions businesses take. Knowledge and understanding of people must include the following:

3.1 What is human resource management (HRM)?		
Content Points to include		Points to include
3.1.1	The purpose and role of human resource management (HRM)	identifying and meeting the labour resource needs of a business
3.1.2	Ways of working	□ part-time, full-time, permanent, temporary, flexible, shift working, working from home/hybrid/remote, self-employed

#### 3.2 Organisational design Points to include Content 3.2.1 Organisational design flexibility, meeting the needs of the business, The purpose of organisational growth, development, intrapreneurship design ☐ hierarchical (tall and flat), matrix, by product, by Types of organisational function, by geographical area, centralised and structure decentralised ☐ levels of hierarchy, chain of command, Features of an organisational structure delayering, span of control, subordinates, responsibility, authority, delegation, accountability, degree of centralisation

3.3 Motivation		
Content		Points to include
3.3.1	The purpose of motivation	<ul> <li>human needs and their satisfaction at work, recruitment and retention, employee performance</li> </ul>
3.3.2	Motivation in practice	
	<ul> <li>Financial methods of motivation</li> </ul>	<ul> <li>salary, hourly wage, piece rates, commission, bonuses, pensions, profit sharing, performance-related pay, fringe benefits</li> </ul>
	Non-financial motivators	<ul> <li>praise, employee recognition schemes, working environment, opportunities for promotion, empowerment, job enrichment, job rotation</li> </ul>
3.3.3	Employee morale, health and wellbeing	<ul> <li>work-life balance, mental health awareness, equality, diversity, inclusion and belonging</li> </ul>

#### 

(EDIB)

#### 3.5 Employer/employee relations

Content		Points to include
3.5.1	Employee participation	<ul> <li>employee voice, suggestion schemes, participative decision making, works councils</li> </ul>
3.5.2	Trade unions	
	<ul><li>The purpose of trade unions</li><li>Types of industrial action</li></ul>	<ul> <li>negotiation, collective bargaining, improve working conditions, legal assistance</li> <li>strikes, picketing, action short of a strike (slow down, overtime ban)</li> </ul>
3.5.3	Redundancy and dismissal	
	Redundancy	□ voluntary, involuntary
	Dismissal	unfair (including trade union membership, paternity and maternity leave, whistleblowing, refusing to give up working time rights), fair (including capacity, conduct, redundancy and other substantial reasons)

#### 3.6 Recruitment and selection

3.6 Recruitment and selection			
Content		Points to include	
3.6.1	Recruitment		
	<ul> <li>Reasons businesses recruit</li> <li>Internal and external recruitment processes</li> </ul>	<ul> <li>replacement of employees who leave, business growth, skill gaps</li> <li>job descriptions, person specifications, job advertisements, employment agencies, online</li> </ul>	
		recruitment	
3.6.2	Selection		
	Selection methods	□ curriculum vitae (CV), application forms, letters of application, interviews, references, tests, group activities, assessment centres	

#### 3.7 Training and development

Content		Points to include
3.7.1	Training and development	
	Reasons businesses train and develop workers	□ development of the business, to improve productivity, skill shortages, customer service, motivation, retention, to encourage intrapreneurship, multi-skilling, flexibility, statutory (including health and safety, fire safety, equality)
	<ul> <li>Types of training and development</li> </ul>	□ induction, on-the-job, off-the-job
	<ul> <li>Methods of training and development</li> </ul>	□ coaching, mentoring, shadowing, workshops, online learning, onboarding, apprenticeships

#### 3.8 Measuring human resource performance

Content			Points to include	
3.8.1	Measuring human resource performance		employee turnover, absenteeism, employee productivity	

Version x (x 2024) 16 © OCR 2024

#### Operations, finance and external influences (H436/02)

This component takes a closer look at the role of operations management and accounting and finance. The component also includes consideration of significant external influences on business. It explores the importance of these influences and how businesses respond to them

There are three sections covering content – Section 4: operations, Section 5: finance and Section 6: external influences. Content from all these sections will be assessed in Component 02. Students will be required to draw on underpinning content from Business 1: business activity, marketing and people. Throughout this component, students will need to consider how different contexts affect business decisions.

#### 4. Operations

In this section, students explore operations management, its role in the production of goods and the provision of services, and how it influences business activity. Knowledge and understanding of operations management must include the following:

4.1 Wha	4.1 What is operations?		
Content		Points to include	
4.1.1	The purpose and role of operations	□ the production of products (goods and services)	
4.1.2	Production		
	<ul><li>The production process</li><li>Adding value</li></ul>	<ul> <li>inputs to outputs, adding value to products (including goods and services)</li> <li>convenience, branding, quality, design, unique selling points, sustainability (including circular design, energy efficiency, sustainable sourcing), facilities</li> </ul>	
4.1.3	Technology in production	automation, computers, robotics, cloud services, nanotechnology, augmented reality, artificial intelligence (AI), 3D printing	
4.2 Prod	luotivity		

4.2 Productivity		
Content		Points to include
4.2.1	Productivity	<ul> <li>efficiency, effectiveness, measuring productivity</li> </ul>

# 4.3 Quality Content Points

# Content 4.3.1 Production quality The purpose of quality □ reputation of the business to gain and retain customers, reduce product returns and recalls, reduce complaints What is production quality? □ fit for purpose, meeting minimum standards 4.3.2 Managing quality □ quality control, quality assurance

# 4.4 Capacity Content Points to include 4.4.1 Capacity Managing capacity □ capacity utilisation, under maximum capacity,

# Managing capacity utilisation increasing production, reducing capacity, reducing maintenance downtime, outsourcing

over maximum capacity

#### 4.5 Inventory

4.5 inventory		
Content		Points to include
4.5.1	Types of inventory	☐ raw materials, work in progress, finished goods
4.5.2	<ul> <li>Managing inventory</li> <li>Inventory control</li> <li>Inventory control charts</li> <li>Inventory management systems</li> </ul>	<ul> <li>□ reducing risk of stock-out, minimising storage costs</li> <li>□ buffer inventory/minimum inventory level, maximum inventory level, re-order level, re-order quantity, lead time</li> <li>□ just in time (JIT)</li> <li>Note: inventory control charts include calculations and interpretation. Completion of inventory control charts are not required.</li> </ul>

4.6 Su	4.6 Supply chain management and logistics		
Content		Points to include	
4.6.1	Supply chain management and logistics  • Stages of supply chain management  • Logistics	<ul> <li>planning, sourcing supplies, producing/manufacturing, delivering products to customers, customer returns</li> <li>length of supply chain, procurement, reliability of supply, costs, transport infrastructure, methods of transportation, timing</li> </ul>	

4.7 Measuring operational performance		
Content		Points to include
4.7.1	Measuring operational performance	key performance indicators (including defect/wastage rate, output, productivity, delivery times)

#### 5. Finance

In this section, students explore the purpose of accounting and finance, its role in business and how it influences business activity and the decisions businesses take. Knowledge and understanding of accounting and finance must include the following:

5.1 What is finance?		
Content		Points to include
5.1.1	The role of accounting and finance	
	The purpose and role of the finance function	□ providing financial information, supporting business planning and decision making
	Business failure due to a lack of finance	□ bankruptcy, liquidation and administration
5.1.2	Financial understanding	
	Types of business asset	□ current assets, non-current assets
	Types of business liability	□ current liabilities, non-current liabilities
	Capital	☐ Share capital, retained profit
	Cash and profit	□ the difference between cash and profit

#### 5.2 Costs, revenue, profit and loss

Content	i.	Points to include
5.2.1	Costs and revenue	☐ fixed cost, variable cost, total cost, unit cost, total (sales) revenue
5.2.2	Break-even analysis	
	<ul> <li>Break-even charts</li> <li>Break-even calculations</li> <li>Break-even decisions</li> </ul>	<ul> <li>total revenue, total costs, break-even quantity, margin of safety, profit, loss, fixed costs</li> <li>contribution per unit, total contribution, total revenue, total costs, break-even quantity, margin of safety</li> </ul>
	Break-even decisions	<ul> <li>acceptance of special orders, discontinuing a product based on contribution, price setting, 'what if' scenarios</li> </ul>
		Note: break-even charts include completing and interpreting charts.
5.2.3	Profit and profitability	
	Types of profit	☐ gross profit, operating profit, profit for the year (net profit)
	Profitability ratios	☐ gross profit margin, operating profit margin, profit for the year (net profit) margin

#### 5.3 Budgeting

J.5 Du	3.3 Budgeting		
Content		Points to include	
5.3.1	The purpose of budgeting	□ planning, allocating resources, coordinating, controlling, motivating, measuring performance	
5.3.2	Variance analysis of budgets (cost, revenue and profit budgets)	☐ favourable variances, adverse variances	

#### 5.4 Cash flow forecasting and liquidity

Content		Points to include
5.4.1	Cash flow forecasting	
	The purpose of cash flow forecasting	<ul> <li>planning, assessing and monitoring future business performance, anticipating periods of cash shortage, obtaining finance, enabling remedies to be put into place for shortages, providing targets</li> </ul>
	Cash flow forecasts	□ opening balance, closing balance, cash inflow, cash outflow, net cash flow
	Managing cash flow	<ul> <li>cost control, inventory management, delaying payment to suppliers, selling assets, delaying purchasing assets, delaying business growth, arranging overdraft facility</li> </ul>
5.4.2	Liquidity	
	<ul><li>The importance of liquidity to a business</li><li>Liquidity ratios</li></ul>	<ul> <li>enables business to meet short-term debts and make payments</li> <li>current ratio, acid test ratio</li> </ul>

#### 5.5 Sources of finance

Content		Points to include
5.5.1	<ul> <li>Ways of raising finance</li> <li>Internal sources of finance</li> <li>External sources of finance</li> </ul>	<ul> <li>owners' investment, retained profit, sale of assets</li> <li>share capital, venture capital, bank overdrafts, leasing, loans, trade credit, credit cards crowdfunding, grants</li> </ul>
5.5.2	Factors affecting the sources of finance	<ul> <li>cost, flexibility, amount of finance required, retaining control, the use to which the finance is put, level of existing debt, timescale, business structure, availability</li> </ul>

5.6 Financial statements		
Content		Points to include
5.6.1	The purpose of financial statements	□ to inform stakeholders, to make business decisions, to raise finance, to meet legal requirements
5.6.2	Income (profit and loss) statement	□ revenue, cost of sales, gross profit, expenses, operating profit, taxation, profit for the year (net profit), dividends, retained profit
		Note: the completion of income statements is not required.
5.6.3	Statement of financial position	non-current assets, current assets, current liabilities, net current assets, non-current liabilities, net assets, reserves and equity

# 5.7 Measuring financial performance Content Points to include 5.7.1 Measuring financial performance • Profitability ratio • Efficiency ratios • Gearing ratio Gearing ratio Points to include return on capital employed inventory turnover, trade receivable days, trade payable days gearing ratio

Note: the completion of statements of financial

position is not required.

#### 6. External influences

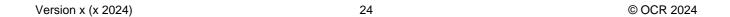
In this section, students explore external influences that affect businesses, and how and why businesses respond to these influences. Knowledge and understanding of external influences must include the following:

6.1 What is the market?		
Content		Points to include
6.1.1	What is the market?	□ buyers/demand, sellers/supply
6.1.2	<ul><li>Buyers and sellers</li><li>Factors affecting demand</li></ul>	<ul> <li>price, income, price of related products (substitutes and complements), tastes and fashion, expectations, number of consumers, promotion</li> </ul>
	Factors affecting supply	production production costs, number of businesses in the market, capacity, weather, productivity, taxation and subsidies
6.1.3	Influence of competition on the market	<ul> <li>number of competitors, size of competitors, behaviour of competitors</li> </ul>

6.2 The global market		
Content	i e	Points to include
6.2.1	International trade	imports, exports, open trade, trade agreements, protectionism (including tariffs and quotas), exchange rates (appreciation and depreciation)
6.2.2	Multinational business considerations	cultural differences, different political environments, different legal environments
6.2.3	Influence of global contexts on a business	<ul> <li>improvements in communication, liberalisation of trade, transport infrastructure, global competition</li> </ul>

#### 6.3 Political, social, economic and technological influences

Content		Points to include		
6.3.1	Political influences on a business	☐ government policies, political stability		
6.3.2	Economic influences			
	<ul> <li>Economic influences on a business</li> <li>Influence of economic policies on a business</li> </ul>	<ul> <li>□ the business cycle (expansion, peak, contraction, trough), consumer income, employment</li> <li>□ taxation (direct and indirect), subsidies, interest rates (Bank of England base rate)</li> </ul>		
6.3.3	Social influences on a business	<ul> <li>demographics, lifestyle, tastes, culture, fashion, buying behaviour (including online and high street), community and pressure group behaviour</li> </ul>		
6.3.4	Technological influences on a business	cybersecurity, artificial intelligence (AI), mobile and wearable technology, social media, cloud services, automation, robots/drones, electric vehicles		



#### Strategy, risk and managing change (H436/03)

This component investigates the role of business planning and strategy. It also considers how businesses manage risk and make decisions in the face of a changing business landscape. A holistic understanding of business is promoted as students take a more strategic view of business opportunities, problems and issues. Throughout this component, students will need to consider how different contexts affect business decisions.

Students will use content from all components to make connections between different elements of the subject. They will need to draw together knowledge, skills and understanding from different parts of the A Level Business course for synoptic assessment in the Component 03 examination.

#### 7. Strategy, risk and managing change

7.1 Business planning				
Content		Points to include		
7.1.1	Business planning			
	<ul> <li>The purpose of business planning</li> </ul>	□ reducing risk, helping a business to succeed		
	The purpose of a business plan	<ul> <li>identifying markets, helping with obtaining finance, identifying the resources a business needs to operate, achieving business objectives</li> </ul>		

7.2 Business strategy			
Content		Points to include	
7.2.1	The meaning and purpose of business strategy	the interdependent nature of business activity operations, finance, marketing, people and the external influences that create business strategy; how business strategy underpins business decision making	
7.2.2	Models of business strategy		
	SWOT analysis	<ul><li>strengths, weaknesses, opportunities and threats</li></ul>	
	PEST analysis	□ political, economic, social and technological influences	
	Ansoff matrix	<ul> <li>market penetration, product development, market development, diversification</li> </ul>	
	Porter's five forces	<ul> <li>threat of substitution, threat of new entry, buyer power, supplier power, competitive rivalry</li> </ul>	

7.3 Strategic decision making and implementation				
Content		Points to include		
7.3.1	The process of decision making			
	Decision making	□ opportunity cost, risk, reward, uncertainty		
	Stages of decision making	☐ defining the problem, researching the context, analysing approaches, evaluating solutions		
7.3.2	Interrelated business decision making	<ul> <li>the impact of decision making on stakeholders and business functions (marketing, people, operations, finance)</li> </ul>		
7.3.3	Strategic implementation			
	Corporate planning	☐ gathering information, setting objectives, devising strategies, implementing the plan, monitoring, evaluating		
	Organisational culture	Power Culture, Role Culture, Task Culture and Person Culture		

7.4 Investment decisions			
Content		Points to include	
7.4.1	Investment decisions	investment appraisal techniques (including payback, average rate of return (ARR), net present value (NPV)	
		Note: Discount factors will be provided and do not need to be calculated.	

7.5 Managing risk					
Content		Points to include			
7.5.1	The process of decision making				
	Business continuity	□ contingency plans, disaster recovery plans			
	Crisis management	<ul> <li>management response, communication response, operational response</li> </ul>			
7.5.2	Insurance				
	The purpose of insurance	<ul> <li>mitigating risk, financial protection, business confidence</li> </ul>			
	<ul> <li>Types of insurance</li> </ul>	<ul> <li>premises, vehicle, employer liability, public liability</li> </ul>			

7.6 Change management				
Content		Points to include		
7.6.1	Causes of change			
	Internal causes of change	<ul> <li>business size and performance, new ownership, leadership, workforce (including demand for flexible working, availability of skills)</li> <li>political, economic, social, technological, legal,</li> </ul>		
	External causes of change	ethical, environmental, market, competition		
7.6.2	Effects of change	<ul> <li>the impact on decision making, competitiveness, stakeholders, business functions (marketing, people, operations, finance)</li> </ul>		
7.6.3	Barriers to change	resistance from stakeholders, lack of leadership support, unclear vision, insufficient resources, organisational culture		
7.6.4	Managing and implementing change			
	Lewin's force field analysis	☐ driving forces, restraining forces		
	Critical path analysis (CPA)	minimum project duration, the critical path, total float, free float, interpretation of the results of the analysis of a network, how minimum duration and floats might be used in project management		
		Note: critical path analysis includes calculations and interpretation. Completion of critical path analysis diagrams are not required.		
7.6.5	Monitoring change management	□ quantitative data (including output, benchmarking, productivity [including employee productivity]), qualitative data (including customer feedback, employee feedback, media coverage)		

#### 7.7 Ethical, legal, environmental and sustainability issues

Content		Points to include		
7.7.1	Ethical issues	□ treatment of workers (including pay gaps, working conditions, diversity, equity and inclusion), treatment of suppliers (including transparent procurement methods, payment terms, treatment of customers, sourcing of materials, marketing decisions (including pricing decisions, promotion decisions), community engagement (including charitable donations, sponsorships, employee volunteer programmes)		
7.7.2	Legal issues  • Consumer protection	☐ as described, fit for purpose, satisfactory quality, services carried out with reasonable care and skill, services carried out in a reasonable time frame		
	Employee protection	☐ minimum wage, working time, employment contracts, health and safety, unfair dismissal		
7.7.3	Environmental issues	air pollution, noise pollution, water pollution, climate change, congestion, destruction of the environment, waste disposal, environmental audit		
7.7.4	What is sustainability?     Sustainability considerations	<ul> <li>□ the three pillars of sustainability (social, economic, environmental)</li> <li>□ supply chain transparency and traceability, net zero, circular economy, nature positive approaches, the three Rs (reduce, reuse, recycle), green technology, greenwashing</li> </ul>		
7.7.5	Environmental, social and governance (ESG)	☐ ESG reporting (including waste reduction, carbon emissions, responsible sourcing)		

#### 3.1 Quantitative Skills in Business

In order to be able to develop their skills, knowledge and understanding in Business, learners need to have acquired competence in the quantitative skills that are relevant to the subject content and which are applied in the context of a Business A Level, including:

- calculate, use and understand ratios, averages and fractions
- calculate, use and understand percentages and percentage changes
- · construct and interpret a range of standard graphical forms
- interpret index numbers
- calculate cost, revenue, profit and break-even
- calculate investment appraisal outcomes and interpret results\*
- interpret values of price and income elasticity of demand
- use and interpret quantitative and non-quantitative information in order to make decisions
- interpret, apply and analyse information in written, graphical and numerical forms.

The assessment of quantitative skills will include at least level two mathematical skills as a minimum of 10% of the overall AS Level marks and as a minimum of 10% of the overall A Level marks.

These quantitative skills may be assessed across the assessment objectives.

\* as this skill does not form part of the AS Level core content, it may still be assessed at AS Level but it must be assessed at A Level

We will provide a list of formulae for the assessments which can be found on our website, you will be able to use this during teaching and learning though students will not be permitted to bring an annotated version into the exam and a clean copy will be provided.

#### 3.2 Aims and Learning outcomes

We believe in developing specifications that help you bring the subject to life and inspire your students to achieve more.

We've created teacher-friendly specifications based on extensive research and engagement with teachers. They're designed to be straightforward and accessible so that you can tailor the delivery of the course to suit your needs. We aim to encourage students to become responsible for their own learning, confident in discussing ideas, innovative and engaged.

The OCR Level 3 Advanced GCE in Business encourages students:

- develop an enthusiasm for studying business
- gain a holistic understanding of business in a range of contexts
- develop a critical understanding of organisations and their ability to meet society's needs and wants
- understand that business behaviour can be studied from a range of perspectives
- generate enterprising and creative approaches to business opportunities, problems and issues
- be aware of the ethical dilemmas and responsibilities faced by organisations and individuals

- acquire a range of relevant business and generic skills, including decision making, problem solving, the challenging of assumptions and critical analysis
- apply numerical skills in a range of business contexts

The main purpose of this qualification is to prepare students by providing a suitable foundation for the study of business or related courses in Higher Education. A further purpose of this qualification is to prepare students intending to pursue careers or further study in social sciences, as part of a general education. In addition, the qualification aims to develop students' interest in and enthusiasm for the subject and inspire them to take an interest in further study and careers within business.



#### 4. Assessment

#### 4.1 Forms of assessment

For this qualification students must take all question papers as detailed in the table below.

#### A Level in Business

#### (01) Business activity, marketing and people

2 hours

Written paper

Externally assessed

3 sections

Students answer all questions

90 marks

#### **Section A: Multiple choice**

10 questions from across the component content.

**Section B:** will focus on a case study (either a real business or a fictitious one) on content drawn from this component. These will range from short answer to extended response questions.

**Section C:** will focus on a case study (either a real business or a fictitious one) on content drawn from this component. These will range from short answer to extended response questions.

#### 33.3% of the total A Level

#### (02) Operations, finance and external influences

2 hours

Written paper

Externally assessed

3 sections

Students answer all questions

90 marks

#### Section A: Multiple choice

10 questions from across the component content.

**Section B:** will focus on a case study (either a real business or a fictitious one) on content drawn from this component. These will range from short answer to extended response questions.

**Section C:** will focus on a case study (either a real business or a fictitious one) on content drawn from this component. These will range from short answer to extended response questions.

#### 33.3% of the total A Level

A Level in Business		
(03) Strategy, risk and managing change		
2 hours	Section A: Multiple choice	
Written paper Externally assessed	10 questions from across the component content.	
2 sections	Section B: will focus on a case study (either a real business or a	
90 marks	fictitious one) on content drawn from this component. These will range from short answer to extended response questions.	
	<b>Section C:</b> will focus on a case study (either a real business or a fictitious one) on content drawn from this component. These will range from short answer to extended response questions as well as synoptic assessment.	
33.3% of the total A Level		

#### 4.2 Assessment of extended response

The assessment materials for this qualification provide students with the opportunity to demonstrate their ability to construct and develop a sustained and coherent line of reasoning and marks for extended responses are integrated into the marking criteria.

#### 4.3 Assessment objectives (AO)

There are four assessment objectives in the OCR Level 3 Advanced GCE in Business and these are detailed in the table below.

Students are expected to:

Assessm	Assessment Objectives		
AO1	Demonstrate knowledge of terms, concepts, theories, methods and models to show an understanding of how individuals and organisations are affected by, and respond to business issues.		
AO2	Apply knowledge and understanding to various business contexts to show how individuals and organisations are affected by and respond to issues		
AO3	Analyse issues within business showing an understanding of the impact on individuals and organisations of external and internal influences.		
AO4	Evaluate quantitative and qualitative information to make informed judgements and propose evidence-based solutions to business issues.		

### The relationship between the assessment objectives and the components are shown in the following table:

Component	% of overall A Level in Business			
Component	A01	AO2	AO3	A04
Business activity, marketing and people (H436/01)	7.7	7.7	8.8	8.8
Operations, finance and external influences (H436/02)	7.7	7.7	8.8	8.8
Strategy, risk and managing change (H436/03)	7.7	7.7	8.8	8.8
Total	23.1	23.1	26.4	26.4

#### 4.4 Command words

The table below highlights the command words used in this qualification's assessments.

Key command word	Mark Tariff		
State	1		
Identify	1		
Explain	2-4		
Calculate	1-4		
Complete	1-4		
Analyse	8		
Analyse/Recommend	14		
Evaluate	14		

#### 4.5 Synoptic assessment

Synoptic assessment is the students' understanding of the connections between different elements of the subject. It involves the explicit drawing together of knowledge, skills and understanding from across different parts of the A Level course.

Synoptic assessment is included in the final question in Component 03. This question will include the stem 'Use knowledge and understanding from across your course of study to support your answer' will be used to indicate to students this is a synoptic question and to achieve full marks students will be required to use their knowledge and understanding from across the full course of study.

#### 4.6 Calculating qualification results

A student's overall qualification grade for the A Level in Business will be calculated by adding together their marks from the three question papers taken to give their total weighted mark.

This mark will then be compared to the qualification level grade boundaries for the relevant exam series to determine the student's overall qualification grade.

#### Further help and support

To find out more, you can also read our:

Assessment Story where we explain our assessment approach

Annotated sample assessment material (SAMs) where we explain the key points for each exam.

Request trial access to <u>Teach Cambridge</u> to explore the full range of teacher support or ask your exams officer to set up your account.



#### 5. Admin

#### 5.1 Before you start

#### 5.1.1 Prior knowledge, learning and progression

No prior knowledge of the subject is required. The specification builds on, but does not depend on, the knowledge, understanding and skills specified for GCSE Business.

Students who are beginning an A Level course are likely to have followed a Key Stage 4 programme of study and as such possess skills in numeracy and literacy. This course will enable students to progress to higher study or to progress directly to employment.

#### 5.1.2 Total qualification time

Total qualification time (TQT) is the total amount of time, in hours, expected to be spent by a student to achieve a qualification. It includes both guided learning hours and hours spent in preparation, study and assessment.

The total qualification time for A Level Business is 360 hours. The total guided learning time is 360 hours.

#### 5.1.3 Overlap with other qualifications

There is overlap between the content of this specification and that for OCR's AS Level in Business to allow for co-teachability.

#### 5.1.4 Qualification availability outside of England

This qualification is available in England. It is also available in Northern Ireland and Wales. (Please note that for delivery in Northern Ireland, the qualification must have approval from the Department of Education. Schools and colleges must seek this before commencing the qualification. For further information please see the DE website). / It is not available in Northern Ireland and Wales.

#### 5.1.5 Language

This qualification is available in English only. All assessment materials are available in English only and all candidate work must be in English.

#### 5.1.6 Assessment availability

There will be one examination series available each year in May/June to all students.

This specification will be certificated from the June 2027 examination series onwards.

All examined question papers must be taken in the same examination series at the end of the course.

#### 5.1.7 Special consideration

Special consideration is a post-assessment adjustment to marks or grades to reflect temporary injury, illness or other indisposition at the time the assessment was taken. Detailed information about eligibility for special consideration can be found in the JCQ A guide to the special consideration process.

#### 5.1.8 Malpractice

Any breach of the regulations for the conduct of examinations may constitute malpractice (which includes maladministration) and must be reported to OCR as soon as it is detected. Detailed information on malpractice can be found in the JCQ Suspected Malpractice in Examinations and Assessments: Policies and Procedures.

#### 5.1.9 Access arrangements and reasonable adjustments

Reasonable adjustments and access arrangements allow students with special educational needs, disabilities or temporary injuries to access the assessment and show what they know and can do, without changing the demands of the assessment. Applications for these should be made before the examination series. Detailed information about eligibility for access arrangements can be found in the JCQ Access Arrangements and Reasonable Adjustments.

#### 5.1.10 External assessment arrangements

Regulations governing examination arrangements are contained in the JCQ publication Instructions for conducting examinations.

Students are permitted to use a scientific or graphical calculator for all Components. Calculators are subject to the rules in the document Instructions for Conducting Examinations published annually by <u>JCQ</u>.

#### 5.1.10.1 Private candidates

Private candidates may enter for OCR assessments.

A private candidate is someone who pursues a course of study independently but takes an examination or assessment at an approved examination centre. A private candidate may be a part-time student, someone taking a distance learning course, or someone being tutored privately. They must be based in the UK.

Private candidates need to contact OCR approved centres to establish whether they are prepared to host them as a private candidate. The centre may charge for this facility and OCR recommends that the arrangement is made early in the course.

Further guidance for private candidates may be found on the OCR website.

#### 5.2 Making entries

#### 5.2.1 Pre-assessment

#### 5.2.1.1 Estimated entries

Estimated entries are your best projection of the number of students who will be entered for a qualification in a particular series. Estimated entries should be submitted to OCR by the specified deadline. They are free and do not commit your centre in any way.

#### 5.2.1.2 Final entries

Final entries provide OCR with detailed data for each student, showing each assessment to be taken. It is essential that you use the correct entry code, considering the relevant entry rules.

Final entries must be submitted to OCR by the published deadlines or late entry fees will apply.

All students taking an A Level in Business must be entered for H436.

Entry code	Title	Component code	Component title	Assessment type
H436	Business	01	Business 1: business activity, marketing and people	External Assessment
		02	Business 2: operations, finance and external influences	External Assessment
		03	Business 3: strategy, risk and managing change	External Assessment

### 5.2.1.3 Collecting evidence of student performance to ensure resilience in the qualifications system

Ofqual has published guidance on collecting evidence of student performance as part of long-term contingency arrangements to improve the resilience of the qualifications system. You should review and consider this guidance when delivering this qualification to students at your centre.

For more detailed information on collecting of evidence of student performance please visit our website at <a href="https://www.ocr.org.uk/administration/general-qualifications/assessment">www.ocr.org.uk/administration/general-qualifications/assessment</a>.

#### 5.2.2 Retaking the qualification

Students can retake the qualification as many times as they wish. They retake all components of the qualification.

#### 5.3 After the exams

#### 5.3.1 Results and certificates

#### 5.3.1.1 Grade Scale

A Level qualifications are graded on the scale: A\*, A, B, C, D, E, where A\* is the highest. Students who do not to reach the minimum standard of E will be Unclassified (U). Only subjects in which grades A\* to E are attained will be recorded on certificates.

#### 5.3.1.2 Results

Results are released to centres and students for information and to allow any queries to be resolved **before** certificates are issued.

Centres will have access to the following results information for each student:

- The grade for the qualification.
- The raw mark for each component.
- The total weighted mark for the qualification.

The following supporting information will be available:

- Raw mark grade boundaries for each component.
- Weighted mark grade boundaries for the qualification.

Until certificates are issued, results are deemed to be provisional and may be subject to amendment.

A student's final results will be recorded on an OCR certificate. The qualification title will be shown on the certificate as 'OCR Level 3 Advanced GCE in Business'.

#### 5.3.2 Post-results services

A number of post-results services are available:

- Review of results If you are not happy with the outcome of a student's results, centres may request a review of marking.
- Missing and incomplete results This service should be used if an individual subject result for a student is missing, or the student has been omitted entirely from the results supplied.
- Access to scripts Centres can request access to marked scripts.



#### Contact the team at:

- **% 01223 553998**
- **⋈** business@ocr.org.uk
- ocr.org.uk
- facebook.com/ocrexams
- **y** @OCR\_BusEcon
- instagram.com/ocrexaminations
- in linkedin.com/company/ocr
- youtube.com/ocrexams

To stay up to date with all the relevant news about our qualifications, register for email updates at **ocr.org.uk/updates** 

Visit our Online Support Centre at support.ocr.org.uk



OCR is part of Cambridge University Press & Assessment, a department of the University of Cambridge.

For staff training purposes and as part of our quality assurance programme your call may be recorded or monitored. ©OCR 2024 Oxford Cambridge and RSA Examinations is a Company Limited by Guarantee. Registered in England. Registered office The Triangle Building, Shaftesbury Road, Cambridge, CB2 8EA. Registered company number 3484466. OCR is an exempt charity.

OCR operates academic and vocational qualifications regulated by Ofqual, Qualifications Wales and CCEA as listed in their qualifications registers including A Levels, GCSEs, Cambridge Technicals and Cambridge Nationals.

Cambridge University Press & Assessment is committed to making our documents accessible in accordance with the WCAG 2.1 Standard. We're always looking to improve the accessibility of our documents. If you find any problems or you think we're not meeting accessibility requirements, please contact us.

OCR acknowledges the use of the icons by appleuzr, sourced from gettyimages.co.uk.