

Project Progression Record

Level 3 Extended Project

This form should be completed by the learner

| | |
|---------------|------------|
| Name: | Centre: |
| Candidate no: | Centre no: |

| | | |
|--|-------|---------|
| Current programme of study (e.g. A Levels, Technical/National Diploma/Btec): | | |
| Qualification Type | Level | Subject |
| | | |

Before starting this form you should have already explored various themes and ideas for your project and proposed a suitable topic to your mentor/supervisor

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|--|
| Date Project started: |
| Project Topic: |
| Rationale: <i>why you want to do this project and how it links to progression plans/current courses/personal interest</i> |
| Aims and Objectives: <i>What outcome(s) do you hope to achieve. What skills are you aiming to develop?</i> 1. 2. 3. 4. |



Initial Planning

What range of resources might you use/what types of research might you complete.....e.g. specialist materials/workshop space. Books/academic journals etc.

What factors might you need to take into account when planning how to manage your project?

How will you plan to bring your project in for the deadline? You should create a timeline.

Supervisor

Signed

Date

Mid Project Review

Date:

How much progress have you made in meeting your outcomes?

How has your project changed or evolved?

What have been the strengths/weaknesses with your project management so far?

plan

manage

do

review

How are you evidencing the research you have done and how you are managing your project?

What do you still need to do?

Supervisor

Signed:

Date:

End of Project

| Where is the evidence within your project that demonstrates: | |
|--|---|
| Outcome | Evidence – where can it be found? E.g. log book, folder etc. |
| Exploration of a range of ideas for your project | |
| How you have managed your time | |
| Use of a wide range of research and resources | |
| Evaluated research and selected appropriate research | |
| How you made decisions and solved problems | |

plan

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do

review

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|---|--|
| How you used technology – where appropriate | |
| Presentation given to an audience | |
| Making links to HE/Career | |
| How you have reflected on your project management skills and the quality of your outcome. | |
| On-going evaluation | |
| Final Evaluation | |
| If not completing a dissertation – minimum 1000 word written content | |

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|-----------------------|
| Date of Submission: |
| Student Signature: |
| Supervisor Signature: |

This form should be used to record the progress of each learner.

A copy of this form must accompany each learners work when it is submitted for Moderation.

